

CLC 12 is designed to be completed over the course of a year. Assignments, lessons and seminars will be delivered in 4 parts. Working ahead is encouraged but students need to know that the capstone process is designed to be ongoing and reflective. If you are working ahead, please check in to make sure that you are completing all the requirements.

Monitoring completion of Assignments, Seminars and Capstone components is a good way to make sure that you are on track to complete CLC 12. Below is a timeline that you can follow.

Quarter 1

Assignments

Initial assignments will include focus on completing a professional portfolio including a resume and budget.

Seminars

Early Seminars will focus on the University Application process. Students will also take part in at least two mandatory seminars (MADD and BC Federation of Labour). By the end of this period students should have completed at least 3 seminar sessions.

Capstone

During this period students should be actively developing a plan for their passion project. By the November students should be able to articulate their project and have some evidence (photos, video, reflections, journal entries...) of their initial efforts. This documentation will be important because it will help to illustrate the evolution of their projects over time.

Quarter 1 Tasks		
Task	Yes	No
Resume Assignment		
Budget Assignment		
Job Identification Assignment		
Understanding Tax Assignment		
Capstone Planning Assignment		
At least 3 Seminars		

Quarter 2

Assignments

During this period students will complete capstone work related to their personal portfolios.

Students will participate in wellness, identity and goal setting activities and will complete assignments for each.

Seminars

During the second half of the year the emphasis will shift away from university applications and towards Seminar Sessions given by local experts. By the end of this period students should have 6 to 10 seminar sessions completed.

Capstone

During this period students should be engaged in an active process of self-assessment, reflection and planning. They should be answering questions like: What is going well, what could be improved, am I on track to meet my initial objectives and what do I have to change going forward. This type of thinking will help students demonstrate core competencies related to creative and critical thinking and will provide them with valuable content to discuss during their capstone presentation. Continue to log your process through journaling, photos, video, measurement.... Consider looking at the Capstone Self-Assessment to see what else you need to complete.

Quarter 2 Tasks		
Task	Yes	No
Wellness Assignment		
Identity Assignment		
Goal Setting Assignment		
6 to 10 Total Seminars		

Quarter 3

Assignments

By this time of the year most CLC 12 assignments have been completed. Students will work on fine tuning their capstone websites and adding content to their passion projects.

Seminars

Hopefully, Students have completed most of their seminar sessions by this time. If students need additional seminars and cannot attend the ones happening at Selkirk, they should seek out their own seminar opportunities. Arrange discussions with family, friends or employers. For example, if you have an uncle or aunt who works in a field that you are interested in, arrange to have a conversation with them about their job. You can be creative with these, consider talking to recent graduates about their experiences at university, or go out of your way to find a mentor who has skills that you value.

If you complete your own seminars, be sure to record who they were with and when they occurred.

Capstone

By the end of this period students will have already presented their capstones. In preparation for their panel interview students should be putting the finishing touches on their presentations (SharePoint sites, google sites, power points, posters, gallery walks....). Review the capstone questions document and the capstone assessment rubrics to make sure you are prepared.

Part 3 Tasks		
Task	Yes	No
Capstone website		
All Assignments complete		
10 total seminars		

Quarter 4

Assignments

No new assignments will be given in Q4. During this time students will be working on finishing up any missing assignments and preparing for their capstone presentation.

Seminars

By this time students should have completed all of their seminar sessions. If students require more seminars, they are encouraged to see me so that we can talk about options.

Capstone

Capstone presentations typically occur around the second week of June. Prior to presenting students need to hand in a copy of their capstone presentation (a link to their website). During the weeks leading up to their presentation students need to fine tune their passion projects. What were their end results? How would they change things if they did them again? What evidence can they share (pictures, video, artifacts that they can bring in...).

Part 4 Tasks		
Task	Yes	No
Capstone presentation		